



FRANCISCAN OWNERS' ASSOCIATION



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Minutes of the Board of Directors Franciscan Owners' Association

Date: August 12, 2017
Location: Telephone Conference Call

1. **Call Meeting to Order: The meeting was called to order at 9:03 AM**
2. **Roll Call**
 - a. President Craig Evans established that the following board member were present: Craig Evans, President, Dennis McNamee, Vice-President, Steve Ghadiri, Treasurer and Michelle Criste, Member at Large.
 - b. The board received notice that board secretary, Ken Grein had resigned his position.
3. **Acknowledge Presence of Guests / Visitors**
 - a. Ron Parson, Management, Invited.
 - b. Kay Williams, Management, Invited.
 - c. One owner was present (not necessary to list names)
4. **Owner comments (limited to 5 minutes per owner, for a total of 30 minutes)**
 - a. One owner commented on property condition.
5. **Approval of Past Minutes**

Board member Michele Criste motioned and Steve Ghadiri seconded to approve the minutes from June 2, 2017 board meeting. Motion passed.
6. **Committee/Working Group Reports**
 - a. Approval of Nominating Committee. The board approved the following owners/members to be on the Nominating Committee: Kim Driscoll, Kevin Clancy and Michelle Criste (board member).
 - b. Selection of *Inspector of Elections* and Timeline.

Craig Evans motioned and Michelle Criste seconded to adopt the 2017 Election and Timeline dated August 12, 2017. Motion passed. The board directed management to proceed with the election process culminating at the October 21, 2017, annual all owners meeting.
 - c. Draft 2016/17 year end financials review. Treasurer Steve Ghadiri and manager Ron Parson reviewed the 2016/17 year end FOA financials. Discussion followed with the board directing management to proceed with our accountant to finalize the financials for presentation at the October 21, 2017, annual all owners meeting.
 - d. Loss run and incident review. Management reviewed reports.
7. **Association Management Report.**
 - a. Report by manager Ron Parson on the following items:
 - i. FOA Operations Update.
 - b. Rental Program Report. Program manager Kay Williams reported on the Franciscan Lakeside Lodge rental program.
 - i. Ron Parson also discussed the 4th quarter distribution.
8. **Board in Executive Session.**
 - a. Closed Session/Adjourned regular meeting.
 - i. The board adjourned the regular meeting at 10:03 AM and entered a closed session to discuss issues permitted by Section 6.6 of the FOA By-Laws.

9. Regular Meeting.

- a. The board reconvened the regular meeting at 10:07 AM.

10. Items Discussed in Executive Session.

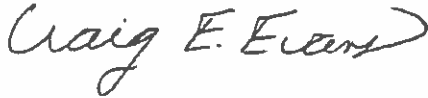
- a. During the Executive Session the board discussed owners with delinquent dues. The board directed management to proceed with delinquent dues collection on four units (due to legal and privacy issues, the delinquent owners will not be listed).

11. Next Meeting.

- a. The next meeting of the Franciscan Owners Association Board of Directors will be October 20, 2017, 6PM at the Franciscan Lakeside Lodge Bear's Den

12. Adjournment.

- a. The meeting was adjourned at 10:13 AM



Craig Evans
Franciscan Board of Directors