



FRANCISCAN OWNERS' ASSOCIATION



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Minutes of the Board of Directors Franciscan Owners' Association

Date: October 19, 2018
Location: Franciscan Lakeside Lodge, Tahoe Vista, CA

1. **Call Meeting to Order: The meeting was called to order at 6:00 PM**
2. **Roll Call**
 - a. Secretary Steve Sharpe Craig established that the following board member were present: Craig Evans, President, Dennis McNamee, Vice-President, Steve Sharpe, Secretary, Steve Ghadiri, Treasure
 - b. Absent: Michelle Criste, Member at Large.
3. **Acknowledge Presence of Guests / Visitors**
 - a. Ron Parson, Management, Invited.
 - b. Kay Williams, Resort Manager, Invited
 - c. Katy Carman, Management, Invited
 - d. Aida Ghadiri, Chairperson of the Architectural Control Committee. Invited
 - e. Several owners were present. (not required to list)
4. **Owner comments** (limited to 5 minutes per owner, for a total of 30 minutes)
 - a. Several owners made comments.
5. **Approval of Past Minutes**
Board member Steve Ghadiri motioned and Steve Sharp seconded to approve the minutes from August 11, 2018 board meeting. Motion passed.
6. **President's Report**
 - a. Craig Evans deferred comments until the Annual Owners Meeting the following day.
7. **Treasurer's Report**
 - a. Review of the September 2018 Financials. Steve Ghadiri, and Ron Parson reviewed the FOA financial reports as provided by McClintock Accountancy.
 - b. Review of the Fiscal Year 2017/18 Financials. Steve Ghadiri, and Ron Parson reviewed the FOA financial reports as provided by McClintock Accountancy.
Motion to approve the Franciscan Owners' Association Fiscal Year 2017/18, Financial Statement and Independent Accountants Review Report as provided by McClintock Accountancy. 1st: Steve Ghadiri 2nd: Steve Sharpe. Motion Passed
 - c. Review of Current Loss Runs, Present Activity / Claims. None to report.
 - d. Review of Incidents. None to report
8. **Committee/Working Group Reports**
 - a. Craig Evans and Ron Parson reported on the Election Rules and Procedures and Association By-Law Changes.
Motion to approve the changes to the Franciscan Owners' Association By-Laws. Changes aligning association's governing documents with current California State statutes. 1st: Dennis McNamee, 2nd: Steve Sharpe. Motion. Passed
 - a. Aida Gardiri, ACC Chairperson, reported on ACC activities.
9. **Association Management Report.**
 - a. Report by manager Ron Parson on the following items:
 - i. Operations update.

- ii. Rental Program Report
 - iii. First Quarter Rental Program income
 - iv. Owner changes/sales.
10. **Operations Committee.**
- a. Report by manager Ron Parson on the following items:
 - i. Operations Projects (painting, etc.)
 - ii. Update on reserve plan projects.
 - iii. Update on ADA action plan.
11. **Board in Executive Session.**
- a. Closed Session/Adjourned regular meeting.
 - i. The board adjourned the regular meeting at 7:40PM and entered a closed session to discuss issues permitted by Section 6.6 of the FOA By-Laws.
12. **Regular Meeting.**
- a. The board reconvened the regular meeting at 7:52 PM.
13. **Items Discussed in Executive Session.**
- a. The board directed management to continue with enforcing the association Delinquent Assessment
14. **Next Meeting.**
- a. The next meeting of the Franciscan Owners Association Board of Directors will be Saturday, October 20, 2018 at 12:00PM in Kings Beach, California.
15. **Adjournment.**
- a. The meeting was adjourned at 7:53 PM



Craig Evans
Franciscan Board of Directors