



FRANCISCAN OWNERS' ASSOCIATION



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Minutes of the Board of Directors Franciscan Owners' Association DRAFT

Date: June 2, 2017
Location: Franciscan Lakeside Lodge, Tahoe Vista, CA

1. **Call Meeting to Order: The meeting was called to order at 6:00 PM**
2. **Roll Call**
 - a. President Craig Evans established that the following board member were present: Craig Evans, President, Steve Ghadiri, Treasurer and Michelle Criste, Member at Large, via teleconference. Dennis McNamee and Ken Grien, absent.
3. **Acknowledge Presence of Guests / Visitors**
 - a. Ron Parson, Management, Invited.
 - b. Kay Williams, Management, Invited.
 - c. No owners were present.
4. **Owner comments** (limited to 5 minutes per owner, for a total of 30 minutes)
 - a. None were received.
5. **Approval of Past Minutes**

Board member Michele Criste motioned and Steve Ghadiri seconded to approve the minutes from April 15, 2017 board meeting. Motion passed.
6. **President's Report**
 - a. Craig Evans discussed the Volunteer Weekend.
7. **Treasurer's Report**
 - a. Review of the April 2017 Financials. Steve Ghadiri, and Ron Parson reviewed the FOA financial reports as provided by McClintock Accountancy.
 - b. Review of Current Loss Runs, Present Activity / Claims. None to report.
 - c. Review of Incidents. None to report.
8. **Committee/Working Group Reports**
 - a. Nothing to report.
9. **Association Management Report.**
 - a. Report by manager Ron Parson on the following items:
 - i. Operations update.
 - ii. Owner changes/sales.
10. **Operations Committee.**
 - a. Report by manager Ron Parson on the following items
 - i. Operations Projects (painting, etc)
 - ii. Update on reserve plan projects.
 - iii. Update on ADA action plan.
11. **Architectural Control Committee.**
 - a. Nothing to report
12. **Rental Program Management Report.**
 - a. Resort Manager, Kay Williams gave an update on the rental program.
 - b. Phone Systems (June 2017) Installation up-date

c. 2017/2018 FLRP Budget Approval.

Motion to approve the 2017/2018 Franciscan Lakeside Rental Program proposed budget as presented. The budget is effective beginning July 1, 2017. 1st: Michelle Criste, 2nd: Steve Ghadiri. Motion Passed

13. **Board in Executive Session.**

a. Closed Session/Adjourned regular meeting.

i. The board adjourned the regular meeting at 7:20 PM and entered a closed session to discuss issues permitted by Section 6.6 of the FOA By-Laws.

14. **Regular Meeting.**

a. The board reconvened the regular meeting at 7:34 PM.

15. **Items Discussed in Executive Session.**

a. During the Executive Session the board discussed owners with delinquent dues. The board directed management to proceed with delinquent dues collection on several units (due to legal and privacy issues, the delinquent owners will not be listed).

16. **Next Meeting.**

a. The next meeting of the Franciscan Owners Association Board of Directors will be August 12, 9AM as a teleconference meeting.

17. **Adjournment.**

a. The meeting was adjourned at 7:45 PM

Craig Evans

Franciscan Board of Directors