



FRANCISCAN OWNERS' ASSOCIATION



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Minutes of the Board of Directors Franciscan Owners' Association DRAFT

Date: June 8, 2018
Location: Franciscan Lakeside Lodge, Tahoe Vista, CA

1. **Call Meeting to Order: The meeting was called to order at 6:00 PM**
2. **Roll Call**
 - a. President Craig Evans established that the following board member were present: Craig Evans, President, Steve Ghadiri, Treasurer, Steven Sharp, Secretary and Michelle Criste, Member at Large. Dennis McNamee, absent.
3. **Acknowledge Presence of Guests / Visitors**
 - a. Ron Parson, Management, Invited.
 - b. Kay Williams, Management, Invited.
 - c. Janeth Herrera, Office Manager, Invited
 - d. Aida Ghadiri, Chairperson of the Architectural Control Committee
 - e. Several owners were present (not required to list).
4. **Owner comments** (limited to 5 minutes per owner, for a total of 30 minutes)
 - a. Several comments received.
5. **Approval of Past Minutes**

Board member Michele Criste motioned and Steve Sharp seconded to approve the minutes from April 14, 2018 board meeting. Motion passed.
6. **President's Report**
 - a. Craig Evans discussed request from owner/rental participant to review rental budget.
 - b. Craig Evans discussed the Volunteer Weekend and Master Plan progress.
7. **Treasurer's Report**
 - a. Review of the April 2018 Financials. Steve Ghadiri, and Ron Parson reviewed the FOA financial reports as provided by McClintock Accountancy.
 - b. Review of Current Loss Runs, Present Activity / Claims. None to report.
 - c. Review of Incidents. None to report.
8. **Committee/Working Group Reports**
 - a. Rules committee.
 - i. Steve Sharp reported on progress of enforcing "Storage Policy" on Franciscan property.
9. **Association Management Report.**
 - a. Report by manager Ron Parson on the following items:
 - i. Operations update.
 - ii. Owner changes/sales.
10. **Operations Committee.**
 - a. Report by manager Ron Parson on the following items
 - i. Operations Projects (painting, etc)
 - ii. Update on reserve plan projects.
 - iii. Update on ADA action plan.
11. **Architectural Control Committee.**

- a. Aida Ghadiri reported on an application received to expand an existing deck
- 12. **Rental Program Management Report.**
 - a. 2017/2018 FLRP Budget Approval.
Motion to approve the 2018/2019 Franciscan Lakeside Rental Program proposed budget as presented. The budget is effective beginning July 1, 2017. 1st: Steve Ghadiri, 2nd: Steve Sharp. Motion Passed
 - b. Resort Manager, Kay Williams gave an update on the rental program.
- 13. **Board in Executive Session.**
 - a. Closed Session/Adjourned regular meeting.
 - i. The board adjourned the regular meeting at 7:20 PM and entered a closed session to discuss issues permitted by Section 6.6 of the FOA By-Laws.
- 14. **Regular Meeting.**
 - a. The board reconvened the regular meeting at 7:35 PM.
- 15. **Items Discussed in Executive Session.**
 - a. During the Executive Session the board discussed owners with delinquent dues. The board directed management to proceed with delinquent dues collection on several units (due to legal and privacy issues, the delinquent owners will not be listed).
- 16. **Next Meeting.**
 - a. The next meeting of the Franciscan Owners Association Board of Directors will be August 11, 9AM as a teleconference meeting.
- 17. **Adjournment.**
 - a. The meeting was adjourned at 7:57 PM

Craig Evans
Franciscan Board of Directors