



FRANCISCAN HOMEOWNERS' ASSOCIATION



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Minutes of the Board of Directors Franciscan Homeowners' Association

Date: September 17, 2012
Location: Telephone Conference Call

CALL TO ORDER

President Richard Baxter called the Meeting of the Board of Directors of the Franciscan Homeowner's Association to order at 10:05 A.M.

ROLL CALL (Members Present)

Richard Baxter -President
Jim Donahue -Vice President
Craig Evans-Secretary
Jack Beacom, Member-At-Large

As per the Association By-Laws, Sec. 6.7, the secretary verified that persons on the teleconference were in-fact members of the Board of Directors.

As per the 2012, amended Davis/Sterling Act, homeowners were notified, via the official agenda posting, that they may participate in the teleconference meeting.

ROLL CALL (Members Absent)

Steve Ghadiri – Treasurer (excused)

GUESTS

None

RATIFICATION OF MINUTES

Richard Baxter motioned to approve the Board Meeting Minutes of 6/15/2012. Jack Beacom seconded the motion with corrections. Motion carried to approve the Board Meeting Minutes 6/15/2012 . A draft of the 6/15/2012 minutes were previously approved by e-mail and put on file at the Franciscan HOA office within 30 days of 6/15/2012.

OLD BUSINESS

President's Report. President Richard Baxter had nothing to report.

Treasurer's report. None

Reserve Study. Craig Evans reported that the reserve study by Browning and Associates is nearing completion with the 2nd draft in the works.

NEW BUISNESS

Unit 62 Window Repairs: Richard Baxter opened the discussion about the repairs to the windows in unit 62. By consensus it was agreed to have the windows repaired.

EXECUTIVE SESSION

At 10:45 A.M. the board entered executive session to discuss matters outlined in Section 6.6 of the By-Laws.

RECONVENED

The regular meeting was reconvened at 11:15 A.M.

Executive Session Report. During the above mentioned executive session, the board discussed the rental manager's annual evaluation and job performance and agreed on a salary adjustment.

Next Meeting. The next Board Meeting was scheduled for Saturday, October 19, 2012, at the Franciscan.

ADJOURNMENT

Jack Beacon motioned to adjourn the Meeting of the Board of Directors of the Franciscan Association. Jim Donahue seconded the motion. Motion was carried to adjourn the Meeting of the Board of Directors of the Franciscan Association. The meeting adorned at 11:25 AM.



Craig E. Evans